

## Risk Assessment Overview

Details	
<b>School:</b> The Hazeley Academy	<b>Department:</b> Confidence PE

Risk Assessment Title:
<b>Indoor Work Areas: Gym / Sports Hall</b>

Who is at Risk?	
<b>People at Direct Risk:</b>  Students / Staff	<b>Other People Who Could be Affected:</b>  Students / Staff

Summary of Risk			
<b>What is your assessment of the risk <u>before</u> the ACTION PLAN is completed?:</b>	<input type="checkbox"/> <b>High risk</b>	<input checked="" type="checkbox"/> <b>Medium risk</b>	<input type="checkbox"/> <b>Low risk</b>
<b>What will the level of risk be <u>after</u> the ACTION PLAN is completed?:</b>	<input type="checkbox"/> <b>High risk</b>	<input type="checkbox"/> <b>Medium risk</b>	<input checked="" type="checkbox"/> <b>Low risk</b>

*Note : if the risk is still classified as 'High', even if you were to complete the action plan, then the hazard should be neutralised immediately (e.g. by stopping the activity or making the area safe) and the school safety co-ordinator and the relevant manager should be informed.*

### Assessment and Action Plan

What are the hazards	What might happen?	Controls	Control in Place?			ACTION PLAN	
			Yes	No	N/A	If 'No' - give details as to how and when the measure will be implemented and by whom	Complete?
Wet floors	Slip hazards causing injury	Staff to check areas – floor and ceiling at start of lessons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Equipment	Tripping over / colliding with equipment	Ensure equipment is not left lying around, stored away safely when not in use either in stored cupboard or ay the edges of the hall and used appropriately when in use	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Entanglement – nets		Ensure cricket nets are stored correctly with no elements dangling	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Inadequate lighting	Abrupt halt to action = injury	Stop activity immediately, sit students down or evacuate until light is re-established	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Inadequate heating		Contact site team to adjust heating if possible if not find another venue	X				
Window panelling for viewing	Collision of participants / equipment contact with participants	Ensure regular checks of viewing windows, use only appropriate materials e.g. not glass – report any damage, consider equipment use in sports hall e.g. no outdoor footballs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Bleacher Seating	Over heat or too cold	Ensure seating has been correctly put away and don't allow students to climb on or under seating	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Doors with no viewing panels		Death					

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		Door from gym into foyer has no viewing panel	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Have a viewing panel put into the door or only use the side entrance / exit to the gym	
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

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			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

### Sign Off Sheet

Assessor Details:		
Assessor(s) name:  E Lloyd-Jones	Assessor(s) signature:	Date:  28 June 2017

School safety co-ordinator to sign below to accept the assessment		
School safety co-ordinator's name:	School safety co-ordinator's signature:	Date:

A review of this risk assessment is to be undertaken annually or else if any changes occur that affect the facts given above		
Date of review:	Reviewed by (Name):	Comments:
28 <sup>th</sup> June 2018	R Hall	Risk assessment is still applicable and no further risks have been identified.
13 <sup>th</sup> January 2019	BCOLE	N/A
30 <sup>TH</sup> January 2020	Rick Hall	No further action however there is still no viewing panel in the gym door