

## Minutes

### MKINL Committee Meeting 4/1/18

Present:

Katrina Hird	Chairman	<i>KH</i>	Sara Parsons	Results	<i>SP</i>
Jane Halsey	Vice Chair	<i>JH</i>	Lynne Foster-Jones	Minutes	<i>LFJ</i>
Emily Winship	Secretary	<i>EW</i>	Claudette DaCosta	PR	<i>CDC</i>
Julia Pearse	Duty	<i>JP</i>			

Apologies:

Gemma Loud	Treasurer	<i>GL</i>	Hayley Sinclair	Affiliations	<i>HS</i>
Audrey Castle	Umpiring Secretary	<i>AC</i>			

Action  
(who / date)

- 1 KH welcomed all members to the meeting.

Items still outstanding from previous meeting

- 2 The Committee voted unanimously to produce a Quarterly Newsletter for the league. It is intended to send the first Newsletter via mailshot by 30/9/17 and then one around Christmas-time, March 2018 and May 2018. Initially, JH will be responsible for collating all the information and putting together the Newsletter. EW to circulate.  
*UPDATE – JH has been having problems emailing the Mailchimp Newsletter to CDC. JH to convert to Word and send to CDC by 7/1/18. CDC to add sign-up form to the new website so others can add themselves to the Newsletter circulation list (see Website / PR for age limit)*
- JH  
7/1/18**
- 3 KH to email Netters Ice regarding the need to have all relevant admin in place before matches commence.
- KH  
ASAP**
- 4 If MKINL members attend an umpiring course outside of North Bucks, please can they inform AC at [mkinlumpiringsecretary@gmail.com](mailto:mkinlumpiringsecretary@gmail.com) . CDC to put this on Facebook as well.
- CDC  
By 15/1/18**
- 5 Email rec'd from **Netball United** requesting that trainee umpires do not umpire their own club. To be discussed at next meeting as AC was not in attendance.  
*UPDATE – AC was unable to attend due to an injury so this has been held over until the next meeting. Apologies to Netball United but these were exceptional circumstances beyond the Committee's control.*
- Next  
Committee  
Meeting**
- 6 AC is still following up with the Into Officiating course attendees and hopes to assess all of them before Christmas.
- AC  
By 19/12/17**
- 7 JP to write "FOR MKINL USE ONLY" on the lists stored in the duty box at each venue.
- JP  
ASAP**
- 8 CDC to send KH instructions on how to update the IP address and then put the website as live ASAP. *UPDATE this has proved technically complicated ! KH to email her log-on for Moonfruit to the Website Designer so he can do it for us*
- KH ASAP**
- 9 CDC to supply log-in details to SP so she can upload results) and contact details for Web Designer.
- CDC  
ASAP**

- |    |   |                    |
|----|---|--------------------|
| 10 | All payments are up to date with the exception of KH's 2016-17 AGM expenses. GL to ring Lloyds to get card reader so she can set up payments. | <b>GL<br/>ASAP</b> |
| 11 | Bank reconciliation on cashbook is out by £92 (money is not missing but a figure might be). GL to look at and sort ASAP.                      | <b>GL</b>          |
| 12 | GL to get costs for MK Sports Centre netball courts and confirm number of courts there (??)   | <b>GL<br/>ASAP</b> |

### Correspondence

- 14 Email rec'd from SB of **Panthers Onyx** in response to committee email sent (see Point 20 of the minutes from the meeting of 30/11/17).
- 15 Email rec'd from **Amazons** re cancelled match on 28/11/17. Unfortunately, due to circumstances outside of the Committee's control, this now makes 3 matches in a row for Amazons that have been cancelled – they have requested the match to be rescheduled. Due to limited court time, the Committee will consider this match for a replay in line with rule 4.6.
- 16 **LB Comets** sent email to cancel game against Netters Ice on 19/12/17 and said well done to the Committee for the first half of the season.
- 17 Email recd from **umpire** at Bletchley College on 19/12/17 – duty manager has advised that **we must all be out of the hall by 10pm at the very latest.**

Can all teams, umpires and duty teams be aware that the FIRST MATCH MUST START AT 7PM AND EVERYONE MUST HAVE EXITED THE HALL BY 10PM, at the latest as the lights will be turned off at 10pm. As per Rule 4.1, please be reminded that If matches start late, then breaks only should be reduced. Under no circumstances should the four quarters be reduced. If this occurs, then matches will be deemed void and there will be no automatic right for a replay.

- 18 Email rec'd from NR of **Netball United** re how Players who Play up is recorded in the minutes. For Data Protection reasons, the minutes do not include the dates of the Playing Up and only the initials of the player. Should anyone require clarity for how many times a particular player has played up for their own team / club and the dates they have done this, please either contact the relevant person in your team / club or email [mkinlaffiliations@gmail.com](mailto:mkinlaffiliations@gmail.com).

### Affiliations

#### *Players who have played up*

	Affiliated to:	Played up to:
ED	Olney 2	Olney 1
GN	Brackley Eagles	Brackley Falcons
RC	Brackley Eagles	Brackley Falcons
<b>ER</b>	<b>NU Amazons</b>	<b>NU Zodiacs</b> <sup>2</sup>
CA	NU Amazons	NU Zodiacs
<b>ES</b>	<b>Panthers Storm</b>	<b>Panthers Jets</b> <sup>2</sup>
<b>CB</b>	<b>NU Aztecs</b>	<b>NU Trojans</b> <sup>1</sup>
KE	NU Aztecs	NU Amazons <sup>3</sup>

<sup>1</sup> Transferred

## Umpiring

- 19 The Umpiring Forum is on 9 January – there will be availability to do the Bleep Test at the end. 94 people have registered their attendance online.
- 20 Hazeley 5/12/17 Amber Jets v Olney 1 – umpire booked for the night went to the wrong venue. Olney 1 agreed that an Amber Jets affiliated umpire could umpire the game so it could go ahead.
- 21 AC has injured herself (a non-netball injury) so was unable to get to the meeting – best wishes for a speedy recovery.
- 22 Emails rec'd from DB and LC of Longville Ladies. LC was recently due to be mentored at 2 matches but no mentor turned up at either match. The Committee apologises for this and AC will find out why this happened and respond to Longville Ladies.
- 23 BP has withdrawn request to be Prem Approved due to other commitments

**AC  
ASAP**

## Duty

- 24 21/11/17
- **Hazeley:** No bell – replacement will be put into box by 16 January
  - **Bletchley Leisure Centre:** Duty team arrived late due to being advised that 7.30 game was cancelled BUT were not advised that 9.30 game had been moved to 7.30. The Committee confirms that points will therefore NOT be deducted from the duty team.
  - **Bletchley College:** one lady from Coopers left without signing the sheet – please can all players ensure they sign the sheet before the game or at the latest, before they leave. 30 secs injury time for injured Quantum player. Stoppage time for mud on court, further stoppage to send of player as had jewellery on! Please can all players arriving late make sure that they approach an umpire for nails / jewellery check & all umpires be reminded to check subs as well for jewellery.
  - **Shenley:** hole in floor on court (has since been fixed), injury time for head injury to NU Amazons GA.
- 25 28/11/17
- **Bletchley Leisure Centre:** 7:30pm game Chelbridge Flyers V Netters Flames conceded by Chelbridge Flyers
  - **Hazeley:** Umpire sending email as spectators in hall in the way and ignoring requests to leave (see minutes from 30/11/17 – point 20)
  - **Shenley:** VWG unable to supply umpire, Match Technip Flames V Amazons cancelled. VWG deducted 3 points in line with rule 5.2.5.
- 26 5/12/17
- **Bletchley College:** timer has no battery – JP to replace
  - **Woughton:** Schuco did not supply umpire, match went ahead as covered by duty team member. As per Rule 5.2.5, Schuco will not be deducted points this time but EW to send an email to them regarding this
  - **Shenley:** LFJ put 3 copies of fire evacuation procedure in duty box
  - **Hazeley:** timer missing from box. First game started late (see Point 20)
- 27 12/12/17
- All matches were cancelled by the Committee due to adverse weather conditions. Have been re-arranged for May 2018

**JP  
By 16/1/18**

**JP ASAP  
EW ASAP**

28 19/12/17

- **Bletchley College:** missing bell, 3 duty members turned up at 7pm (not before) so teams and umpires for the first match had to get the duty box and scorers sorted. As the duty team is new to the league and this was their first duty night, the Committee felt that deducting 6 points would be unjust. After a vote, the Committee voted 4 to 3 (4 for, 1 abstention, 1 for zero points deduction, 1 for 6 point deduction) to deduct 3 points from the offending team. EW will email the team in question to explain our decision.

**EW  
ASAP**

The College would be turning the lights off at 10pm – LFJ to fill in committee by email, LFJ has asked the college to have the clock set correctly in the hall for when we come back on 16<sup>th</sup> Jan. At 4/1/18, it hasn't been amended. The Committee have asked the duty person at the College to have it done by the 16<sup>th</sup>.

- **Shenley:** Comets v Netters Ice conceded by LB Comets. LB Bombers v Olney 2 conceded by LB Bombers

29 As we are unable to order single numbers for existing scoreboards, SP will laminate a new ZERO for the Bletchley Leisure Centre scoreboard

**SP  
ASAP**

30 Due to the duty boxes being plastic, we are unable to chain the timers to the box

## PR

31 Dates for your diary:

[UKCC Level 1, Cedars Upper School, Leighton Buzzard, 20 Jan and 24 Feb, 9am – 6pm](#)

32 Due to GDPR (new Data Protection Regulations), all sign-ups for the newsletter will need to be age 18 or over. CDC to ensure sign-up has tick-box to confirm age is 18 or over.

**CDC**

33 Our domain name is up for renewal in Feb 2019. We can put in place a contract so that if we want to transfer the domain name back to Committee control, we can at the same cost. But we don't need to transfer the name until end of 2018.

## Results

34 All up to date on the website & Facebook.

## Treasury & Venues

35 No report rec'd from Treasurer – update to be provided at next meeting

36 LFJ has sent letter to bank to close account, account has now been closed & monies transferred to Lloyds on 4/1/18

37 It appears that Hazeley cupboard is now locked (so hopefully our timers won't go missing again) – GL to confirm Hazeley's response to her email to them

**GL**

38 Bletchley College is now staffed on a Tuesday evening, so the Risk Assessment for duty teams to put out the netball posts, is no longer required.

## AOB

- 39 Can we remind everyone that all grievances need to be emailed to [mkinlcontact@gmail.com](mailto:mkinlcontact@gmail.com) within 7 days of the incident.
- 40 North Bucks have confirmed that they will be discussing their response to the email sent to them by JT of Netters Ice at their next committee meeting however, we are unsure when the next NBNA meeting is. **KH**
- 41 Summer League initial discussions took place (summary of discussion to be emailed by LFJ to Committee - more discussion on this to take place at next meeting). GL to contact potential venues to check availability & make provisional booking **LFJ ASAP**  
**GL ASAP**
- 42 Suggestion made by LFJ that Committee Meetings start at 7pm (instead of 7.30pm) as there is an awful lot of items to get through and the current 2.5 hours is sometimes not enough time to discuss everything. The Committee voted unanimously to start the meetings at 7pm. GL to change booking with Bletchley College. **GL**  
**by 25/1/18**
- 43 Minute approvers – Chairman will normally approve, if she cannot, Vice-Chair will approve. In the unlikely event that neither can approve within the time agreed (2 weeks after meeting), Secretary can approve.
- 44 LFJ suggested that meeting on 26 January be cancelled and next meeting take place, as normal, on 22 February. This is because on 26 January, only 1 week of matches will have taken place for which all paperwork will have been rec'd for. All agreed.

**Next Committee Meeting: 22 February 2018**

**Appendix 1**  
**MKINL Correspondence**

- Email from player looking for a team, put in touch with team looking for players
- Email sent to all MKINL members regarding Shenley Brook End School evacuation procedures
- Email reminder sent to all MKINL members – Team contact and umpire lists are for MKINL use only and are not to be shared with or used by any third party
- Updated umpire list sent to all MKINL members
- Updated Team contact list sent to **all** MKINL members
- Email from player looking for a team, put in touch with team looking for players
- Email from Jo Odro, NBNA regarding coaching opportunity – forwarded to all MKINL members
- Email from player looking for a team, put in touch with a team looking for players
- Email from LB regarding U14 player query – forwarded to Affiliations Officer
- Email from TI netball united regarding updated umpire list – list amended and resent to all MKINL members
- MKINL Minutes from November 2017 sent to all MKINL members
- Email received from Lightning re hazardous driving conditions – 12<sup>th</sup> December 2017
- Email received from LB re hazardous driving conditions – 12<sup>th</sup> December 2017
- Email sent to all relevant teams that MKINL cancelled matches on 12<sup>th</sup> December due to hazardous driving conditions
- Email received from Technip regarding match against Amazons that was cancelled due to VWG failing to provide an umpire - possibility of replay to be discussed at MKINL Committee meeting on 4<sup>th</sup> January 2018
- Email received from Amazons regarding match against Technip that was cancelled due to VWG failing to provide an umpire - possibility of replay to be discussed at MKINL Committee meeting on 4<sup>th</sup> January 2018
- Updated team contact list sent to all MKINL members

**Appendix 2**  
**Matches to be considered for re-playing at end of Fixtures**

Date of Game	Match	Reason
12/9/17	Breezers vs. Chelbridge Jets	Friendly as umpire went to wrong venue
19/9/17	LB Bombers vs. Chelbridge Arrows	LB Bombers played unaffiliated player & won match
19/9/17	Netters Ice vs. Ashmore	Cancelled by Committee due to M1 closure
10/10/17	Coopers vs. Netters Ice	Netters Ice played unaffiliated player & won match
28/11/17	Amazons v Technip Flames	VWG unable to provide umpire

Rearranged for 1/5/18

3/10/17	MKL Sapphires vs. nu Trojans	Cancelled by Hazeley
3/10/17	Futureprint vs. Brackley Falcons	Cancelled by Hazeley
3/10/17	Netters Diamonds vs. Chelbridge Flyers	Cancelled by Hazeley

Rearranged for May 2018

All cancelled games from 12/12/17 – games cancelled due to snow / ice