

Minutes
MKINL
Committee Meeting 12/08/20

Present:

Jane Halsey	Chairperson	<i>JH</i>	Sara Parsons	Results	<i>SP</i>
Tina Irvine	Umpiring	<i>TI</i>	Hayley Sinclair	Affiliations	<i>HS</i>
Nicola Renson	Secretary	<i>NR</i>	Claudette Heneghan	PR	<i>CH</i>

Apologies:

Katrina Hird	Vice Chairperson	<i>KH</i>	Amy Simms	Treasurer/ Venues	AS
Kym Dennis	Duty	<i>KD</i>			

Committee Objectives

- Continue with timely communications
- To be consistent & transparent
- Aim to have fewer disciplinaries
- Make headway with umpire communication
- All Committee members to continue with their hard work in their individual roles

Action
(who / date)

- 1 JH welcomed all members to the meeting.

Items still outstanding from previous meeting

- | | | |
|---|--|--------------|
| 2 | Umpire Cancellation process flowchart to be discussed then published. | JH/HS |
| 3 | CH to liaise with MB to potentially publish article on Social Media. | CH |
| 4 | CH to publish Tina's Top Tips for finding an umpire on MKINL Social Media. | CH |
| 5 | NR to circulate Tina's 'February Focus – Terminology' to Umpires and then circulate an update following the new rules forum. | NR |

Correspondence

- | | | |
|---|---|----------------|
| 6 | See Appendix 1 for general correspondence | Note |
| 7 | Inde Tech have a new sponsor and have requested to use new team name for 20/21 season and committee have agreed to this | To Note |
| 8 | Correspondence received from JT in relation to new/change of teams joining league – to respond | JH |

Affiliations

- 9 Teams have been querying affiliation deadlines for the league – this will be extended from the original date and teams will be advised as soon as MKINL knows when league is likely to start. **Note**
The decision for teams to affiliate to EN when Engage opens is individual choice at time.

Umpiring

- 10 AD has been in contact as wishes to umpire as working towards the B award. TI to advise **TI**
Nothing else to report

Duty

- 11 KD to check boxes at venues & arrange collection as necessary. **Note**
KD
- 12 Scorecards to be ordered. CH to check what is required. **CH/KD**
Nothing else to report

PR

- Note**
- 13 Agreed after every committee meeting bullet points of updates to be posted on FB page. **CH/JH**
JH will advise after each meeting
- 14 Committee Members titles to be reviewed – so that they are all similar sounding titles. **To note**
Proposal to change them at next 2021 AGM as constitution change.
- 15 Website revamp – CH to look at new website options for update. Also looking at new **CH/JH**
photographs – JH has already a photographer lined up to start with the project as soon as we are back on court
- 16 Policies and Procedures need to be updated for the coming season. CH will create drafts **CH**
but need to wait for further updates from EN before these can be finalised
- 17 CH to add NR to MKINL Facebook page admin as backup **CH**

Results / Fixtures

- 18 No update. Unable to prepare fixtures at present as no set date for start of league or **To note**
confirmation of venue availability

Treasury

- 19 Bletchley Leisure Centre have contacted regarding booking from September. AS to **AS**
negotiate rolling booking to secure booking as no definite date for season to start as yet

Venues

- 20 Bookings for Bletchley Leisure Centre – as above. Waiting for updates from other venues – schools are not taking outside bookings as yet
Check availability of Woughton Leisure Centre **AS**

AOB

- 21 New email address for MKINL chair – chairofmkinl@gmail.com **To note**
- 22 EN will require MKINL and all teams to have a COVID Officer going forward. Waiting further update from EN as to the full requirements. HS will take on the role for MKINL. **HS
To note**
- 23 Addition to MKINL Committee minutes – on going actions for future reference. NR to add to minutes **NR**
- 24 Amendment to last month's minutes
AOB Point 10 had the incorrect person responsible for action it should have been JH

Next Committee Meeting

Thursday 10th September 2020

Appendix 1
MKINL Correspondence
(11th- June 2020)

Email from Team Contacts – completed application forms and umpire forms

Email from JT (MK Netters/MK Dons) Re: Entry to MKINL

Email to all team contacts Re: North Bucks AGM zoom link details

Email to all team contacts Re: MKINL committee meeting minutes (Pre-AGM minutes)

Email from Inde Tech Re: new sponsor and name change for 20/21 season

Email from RL (Amazons) – change of contact – response sent with appropriate form

Email from KR (VWG) Re: Affiliation deadline – response sent

Email from NB Secretary Re: EN updates

Email from EH (SAS) Re: MKINL AGM

Email from MR (Schuco) Re: AGM

Points of Action to be noted	
12/08/20	MKINL Committee Members titles to be reviewed: MKINL Chairperson/Vice Chairperson/Treasurer/Secretary/Officiating Secretary Affiliations Officer/Duty Officer/Fixtures Officer/PR Officer/Venues Officer/Minutes Secretary