



## **MKINL 2019/20 Affiliations Procedure**

### REGISTRATION TO MILTON KEYNES INDOOR NETBALL LEAGUE (MKINL)

All clubs are required to send a copy of the EN affiliation email to the MKINL Affiliations Officer [mkinlaffiliations@gmail.com](mailto:mkinlaffiliations@gmail.com) to show proof of registration. The subscription must be paid BEFORE playing in MKINL. All clubs must nominate at least seven players to their team and must send this to the Affiliations Officer by 5pm on Friday 6<sup>th</sup> September 2019.

All multi-team clubs are required to seed their teams, attach a player to a team name and to provide a copy of this information to the Affiliations Officer by 5pm on Monday 9<sup>th</sup> September 2019.

***Failure to do either of these will result in a 1 point deduction.***

**ALL REGISTRATION DETAILS MUST BE COMPLETED AND RETURNED TO THE MKINL AFFILIATIONS OFFICER BY 5pm on MONDAY 9<sup>th</sup> SEPTEMBER 2019.**

### MASTER PLAYER REGISTRATION FORMS

All clubs and teams are required to fill out the Master Player Registration form (found on the MKINL website <http://www.mkinl.co.uk/>), which is a list of all players and their signatures, which will be used to cross-check against EN affiliation / Player Sign In sheets.

This is to be sent to the Affiliations Officer ([mkinlaffiliations@gmail.com](mailto:mkinlaffiliations@gmail.com)). It can either be emailed or hand delivered to the Affiliations Officer or posted to the Results Secretary on a match night (with all of the other duty paperwork for that night).

Teams should aim to get a copy of the Master Player Registration form to the Affiliations Officer on the day of their first match of the season).

***The Affiliations Officer must receive a copy of your team's form by 30<sup>th</sup> September 2019 otherwise there will be a 1 point deduction. Failure to provide this information by this date will result in a further 1 point deduction applied for every month or part thereof until the Affiliations Officer is in receipt of this document.***



## **MKINL 2019/20 Affiliations Procedure**

### AFFILIATING NEW PLAYERS DURING THE SEASON

A player must be affiliated to England Netball, payment made (directly to EN) and a copy of the confirmation email from EN must be produced and given to the team on duty to post to the Results Secretary before taking court. Affiliations can take place on match days and up until 5pm with confirmation of affiliation number being emailed to the Affiliations Officer [mkinlaffiliations@gmail.com](mailto:mkinlaffiliations@gmail.com).

Any new players must sign the Master Player Registration form (found on the MKINL website) and this should be sent to the Affiliations Officer (via email or hand delivered to the Affiliations Officer [mkinlaffiliations@gmail.com](mailto:mkinlaffiliations@gmail.com) or given to the team on duty to post to the Results Secretary no later than two weeks after registering to MKINL.

### PLAYER TRANSFERS

Players who transfer between clubs during a season will be charged an administration fee of £5.00 (payments can be made by cheque or bank transfer; cash will not be accepted for security reasons). All payment must be made in advance. Transfers can take place on the night of the first match played as long as payment is made and the Affiliations Officer [mkinlaffiliations@gmail.com](mailto:mkinlaffiliations@gmail.com) is informed as soon as possible by email on match days BEFORE the transferring player plays for their new club. A copy of this email must also be handed in to the Duty Team at the venue prior to the player taking court.

Within multi-team clubs, players are allowed to play up twice to the team seeded directly above their own. If a player wants to play up more than twice, they will have to transfer teams and will then have to play twice for this team before playing up or transferring again.

Transfers downwards (within multi team clubs) is both allowed and irrevocable. This movement must take place before the lower seeded team's last four fixtures. Once a player has transferred downwards they cannot return to any higher seeded team for the remainder of the season.

If a player is playing up or transferring then this needs to be written on both the duty sheet and the Player Sign In sheet and the Affiliations Officer must be informed via email ([mkinlaffiliations@gmail.com](mailto:mkinlaffiliations@gmail.com)).



## **MKINL 2019/20 Affiliations Procedure**

### **MATCH DAY REGISTRATION**

Before taking court, each player must print and sign the Player Sign In sheet (copies can normally be found in the duty box at each venue).

Each player should print and sign their own name on the form and use the name that they registered with EN at the start of the season.

It is the responsibility of the team(s) and Duty team to make sure all players have signed the Player Sign In sheet.

**YOUR TEAM WILL BE PENALISED AS PER THE LEAGUE RULES & CONSTITUTION**

**IF THE AFFILIATIONS PROCEDURE IS NOT ADHERED TO.**