

## MKINL 2023/24 Affiliations Procedure

#### **REGISTRATION TO MILTON KEYNES INDOOR NETBALL LEAGUE (MKINL)**

All clubs are required to send a copy of the EN affiliation email to the MKINL Affiliations Officer **mkinlaffiliations@outlook.com** to show proof of registration.

The subscription <u>must</u> be paid BEFORE playing in MKINL. All clubs must nominate at least seven players to their team and must send this to the Affiliations Officer by 5pm of the first Friday in September of that season.

All multi-team clubs are required to seed their teams, attach a player to a team name and to provide a copy of this information to the Affiliations Officer by 5pm of the first Monday in September of that season.

#### Failure to do either of these will result in a 2 point deduction.

## ALL REGISTRATION DETAILS MUST BE COMPLETED AND RETURNED TO THE MKINL AFFILIATIONS OFFICER BY 5pm of the first Monday in September of that season.

#### MASTER PLAYER REGISTRATION FORMS

All clubs and teams are required to fill out the MKINL Code of Conduct form (found on the MKINL website <u>www.mkinl.co.uk</u> in the Members Area), which is a list of all players and their signatures, which will be used to cross-check against EN affiliation / Player Sign In sheets.

This is to be sent to the MKINL Affiliations Officer **<u>mkinlaffiliations@outlook.com</u>**. It can either be emailed or hand delivered to the MKINL Affiliations Officer.

Teams should aim to get a copy of the MKINL Code of Conduct form to the MKINL Affiliations Officer BEFORE the day of their first match of the season.

The MKINL Affiliations Officer must receive a copy of your team's form by the last day of September of that season, otherwise there will be a 2 point deduction.

Failure to provide this information by this date will result in a further 2 point deduction applied for every month or part thereof until the MKINL Affiliations Officer is in receipt of this document.



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#### AFFILIATING NEW PLAYERS DURING THE SEASON

A player must be affiliated to England Netball, payment made (directly to EN) and a copy of the confirmation email from EN must be sent via email to the MKINL Affiliations BEFORE the player can take court on match day and before 5pm with confirmation of affiliation number being emailed to the MKINL Affiliations Officer <u>mkinlaffiliations@outlook.com</u>

Any new players must sign the MKINL Code of Conduct form (found on the MKINL website) and this should be sent to the MKINL Affiliations Officer (via email or hand delivered to the MKINL Affiliations Officer <u>mkinlaffiliations@outlook.com</u> no later than two weeks after registering to MKINL.

### PLAYER TRANSFERS

Players who transfer between clubs during a season will be charged an administration fee of £5.00 (payments can be made by bank transfer; cash & cheque will not be accepted for security reasons). All payments must be made in advance. Transfers can take place on the night of the first match played as long as payment is made and the MKINL Affiliations Officer **mkinlaffiliations@outlook.com** is informed by email on match day BEFORE the transferring player plays for their new club. The Duty Team at the venue must note this information prior to the player taking court.

Within multi-team clubs, players are allowed to play up twice to the team seeded directly above their own. If a player wants to play up more than twice, they will have to transfer teams and will then have to play twice for this team before playing up or transferring again.

Transfers downwards (within multi team clubs) is both allowed and irrevocable. This movement must take place before the lower seeded team's last four fixtures. Once a player has transferred down they cannot return to any higher seeded team for the remainder of the season.

If a player is playing up or transferring, then this needs to be written on <u>both</u> the duty sheet and the MKINL Affiliations Officer must be informed via email <u>mkinlaffiliations@outlook.com</u>



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#### MATCH DAY REGISTRATION

All teams must complete the MKINL Player Sign In Form before taking court.

Players names should be the name that they registered with EN at the start of the season.

It is the responsibility of the teams to make sure that these forms are completed before taking court on the night.

# YOUR TEAM WILL BE PENALISED AS PER THE LEAGUE RULES & CONSTITUTION IF THE AFFILIATIONS PROCEDURE IS NOT ADHERED TO.