

Minutes
MKINL
Committee Meeting 11/07/19

Present:

Katrina Hird	Chair	<i>KH</i>	Sara Parsons	Results	<i>SP</i>
Jane Halsey	Vice Chair	<i>JH</i>	Claudette Heneghan	PR	<i>CH</i>
Nicola Renson	Secretary	<i>EW</i>	Tina Irvine	Umpiring Secretary	<i>TI</i>
Aimee Simms	Treasurer	<i>AS</i>	Hilary Williams	Venues	<i>HW</i>
Kym Dennis	Duty	<i>KD</i>			

Apologies:

Hayley Sinclair	Affiliations	<i>HS</i>
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Committee Objectives

- Continue with timely communications
- To be consistent & transparent
- Aim to have fewer disciplinaries
- Make headway with umpire communication
- All Committee members to continue with their hard work in their individual roles

		<u>Action</u> <u>(who / date)</u>
1	KH welcomed all members to the meeting. Rules and guidelines for committee meetings, whatsapp group and general committee member conduct circulated to all members to sign	ALL
 <u>Items still outstanding from previous meeting</u>		
2	Cause for Concern Form Form to be introduced and stored inside the duty box with the aim to reduce the number of formal complaints made. Forms to be adjusted as discussed in meeting and circulated with explanation in welcome pack. Forms will be sent straight to the Vice Chair (JH)	JH/KH
3	Update to Constitution Constitution to be updated following the votes at the AGM. NR to update and circulate with league information as an 'information pack' to teams. Minutes from AGM to be completed	NR
4	Team Forum to be held on 3 rd September 2019 with details to follow. Aim is to bring teams together – both the umpires and players to ensure communication. Committee to all look at potential incentives to encourage attendance. To be discussed further at next meeting.	ALL
5	Umpire Feedback – some of the ideas proposed are starting to be implemented and committee will continue to work on the other ideas together with a new MKINL Umpiring Secretary in post. 'Golden Whistle' feedback this is to be scrapped for next season.	ALL

Correspondence

See Appendix 1 for general correspondence

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| 6 | Queries regarding the promotion/relegations from last season – teams have been responded to regarding this – committee still in discussion and consideration needed for teams leaving and joining the league | |
| 7 | Email sent from committee for special requests. Responses received by deadline and NR to provide to KH/SP for consideration for fixture. All requests will be considered but no guarantee all will be fulfilled. | NR/KH/SP |
| 8 | Ashmore emailed NBNA and MKINL in advance of NBNA AGM regarding non-attendance | |

Summer League

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| 9 | No update received regarding the Summer League. Due to end on 23 rd July. | |
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Affiliations

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| 10 | HS still awaiting correspondence from England Netball acknowledging the MKINL before MKINL members can affiliate directly to the league for the 2019/20 season. All members can still amend their personal information on EN site in preparation. | |
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Umpiring

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| 11 | TI and committee to consider a system to monitor umpires to understand which umpires are active throughout the year, the level of activity and at what divisions/games etc | TI/ALL |
| 12 | NR to provide TI with master umpire list and the last current list in preparation for 2019/2020 season | NR |
| 13 | All umpire forms handed in at AGM passed to TI. Some signatures are missing from umpire forms giving permission for holding/sharing information – TI to chase any outstanding | TI |
| 14 | TI to create new umpiring email address for Umpiring Secretary role (gmail account) | TI |

Duty

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| 15 | KD has received 5 duty boxes following the end of last season and so is missing 1 box. Committee to locate remaining boxes, KD to label each box with venue names and re-stock each box in preparation for new season | KD |
| 16 | KD has received 3 scoreboards – 2 are in good condition, one is faulty. One scoreboard still at Hazeley – to be collected | KD |
| 17 | JH/KH to update list of items to go in to duty box and circulate to KD. | JH/KH |

Results/ Fixtures

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| 18 | SP/KH to work on division split and fixtures before next committee meeting - potentially there will be 5 divisions with 10 teams in each. This includes 4 new teams, which will each be assessed before being placed in a division. Any teams affected by division split/ new teams will be emailed or contacted directly | SP/KH |
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Treasury

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| 19 | AS confirmed MKINL accounts are ready for their annual audit | |
| 20 | AS query regarding invoice from England Netball, dated May. KH/JH to investigate. | AS/JH/KH |

Venues

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| 21 | HI to undertake risk assessment at Ousedale. | HI |
| 22 | HI to consider undertaking risk assessments at all venues and for this to adopted at the beginning of each season going forward | HI |
| 23 | HI is currently looking at other potential venues for forthcoming season. To update at next meeting. | HI |

AOB

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| 24 | Rules – Emails from teams received regarding suggestions for rule changes. All committee to look at rules and put forward ideas for change to JH by 18 th July 2019. Committee to consider sanctions at next meeting. | ALL |
| 25 | Incoming committee members briefed regarding the MKINL Privacy Policy. Remind those sending personal data to MKINL that it is their responsibility to ensure their data is encrypted | ALL |
| 26 | NR to contact NBNA regarding roles vacant – Treasury and/or Secretary roles. NR to forward email to all Team Contacts regarding vacant Treasurer position on NBNA. | NR |
| 27 | All documents/policies to be dated/version added going forward so aware which is the latest version when circulating documents | NR/CH/JH/KH |

Next Committee Meeting

08 08 2019

Appendix 1
MKINL Correspondence

June/July 2019

- Email from Railway Rockets Re: Divisions for 2019/2020 season – response sent
- Email from LS (Leighton Buzzard) Re: umpire T-shirts – sent to MKPR
- Email from Rockers & LB Re: on-line payment for AGM
- Email to team contacts Re: Roles and Responsibilities prior to AGM and reminder of AGM date
- Email to team contacts Re: minutes from 6th June Committee meeting
- Email from teams requesting special considerations: Netters Embers, Netters Thunder, Cranfield Roses, Lightening, Coopers, Longville Netbusters, Olney Whites, MK Dons U14, LBYNC, netball united, MK Titans, MK Ballers
- Email from JO (Bucks Development) Re: leaving Bucks Region
- Email from netball united Re: Pre-season tournament – forwarded to MKPR
- Email from Ashmore Re: advance apology for non attendance at NBNA
- Email from NBNA Re: Summer Junior Academy – forwarded to Team Contacts
- Email from Netters Re: Southern Region Team player trials – forwarded to team contacts
- Email from AT Re: Reason for attendance at NBNA – response sent
- Email from NBNA Re: details of all teams in MKINL for 2019/2020