

Minutes
MKINL
Committee Meeting 31/5/18

Present:

Katrina Hird	Chairman	<i>KH</i>	Sara Parsons	Results	<i>SP</i>
Hayley Sinclair	Affiliations	<i>HS</i>	Lynne Foster-Jones	Minutes	<i>LFJ</i>
Emily Winship	Secretary	<i>EW</i>	Claudette DaCosta	PR	<i>CDC</i>
Gemma Loud	Treasurer	<i>GL</i>	Julia Pearse	Duty	<i>JP</i>
			Audrey Castle	Umpiring Secretary	<i>AC</i>

Apologies:

Jane Halsey	Vice Chair	<i>JH</i>
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Action
(who / date)

- 1 KH welcomed all members to the meeting.

Items still outstanding from previous meeting

- | | | |
|---|--|-------------------------------------|
| 2 | LFJ asked the Committee to clarify exactly what should be scored with the Fair Play score, so umpires are consistent. Teams with a score of 1 or 2 can then be followed up by the Committee. The Committee would like to include this in an Umpiring Workshop, to be held before the next Winter Season, as well as including visuals and role play, so umpires can see and practice what they can / should say when such instances occur. | All
By 1/8/18 |
| 3 | Shenley: bell is broken – JP to order new one | JP ASAP |
| 4 | Lot of items are going missing from the Duty Boxes. JP to compile a list for presentation at the AGM | JP
By 19/6/18 |
| 5 | Poll put on FB to see if there is any interest in a pre-season tournament. Result was that teams would prefer an end-of-season tournament instead. To discuss at a future committee meeting | All
Feb 19 |
| 6 | Aylesbury League have advised that they have a closed Facebook Group, on which teams can request umpires for games. The Committee is not responsible for the Group but teams have found it helpful. MKINL to consider for next season | All
Next meeting |
| 7 | GDPR – need to discuss filming at venues and filming of children (under-18). | meeting on
28/6/18 |
| 8 | North Bucks have told us that we need to put rules in place, that provide sanctions for unsubstantiated umpiring complaints – to be added into the Rules for next season. <u>Can all players / teams please note that without umpires, there would be no league and constantly questioning umpire decisions is NOT in line with the MKINL Code of Conduct.</u> | All
By 31/8/18 |

Correspondence

- 9 Apologies rec'd from LB Comets who didn't realise that they were down to do duty on 8/5/18 (games were rearranged from earlier in the year) – thanks to MKINL Result secretary who covered most of it
- 10 Email rec'd from Ashmore re friendly game played on 1/5/18. See Point 23 – result did not affect Winner / Runner Up in Div 1
- 11 Email from LH of Panthers Storm re Point 48 of the minutes from 3/5/18, advising that they did not receive notification of the playoff dates and that it was only after a conversation with a Committee member that they realised they may be in a play-off position. Team was also not happy that playoff teams were only notified 2 days before the playoffs took place.

Points 45-48 of the 3rd May minutes give notice of potential playoffs and does rule 6.

The Committee apologises for the late notification of the dates but, due to the league finishing later than planned (rearranged games) and the fact that both the Chairman and the Results Secretary were on holiday on the week of the final games, the results did not get calculated until later than originally anticipated.

The Committee would like to remind everyone that we are staffed wholly by volunteers and we do have other commitments (e.g. full-time job, family) and we try our best to get information out as soon as is reasonably practicable.

- 12 Technip Flames have asked when is the latest date for withdrawing from the League, after the AGM on 19/6/18. The Committee can confirm that the last date for withdrawal will be 30/6/18.
- 14 Futureprint emailed to advise that they are playing in a local Summer League on 19 June and asked if they do not attend the AGM, can they still enter the League. Please see Point 1.2 of the MKINL Constitution which states that every Club who wishes to enter the forthcoming season must register at the MKINL AGM.
- 15 MK Dynamos emailed as they are losing their umpire for next season & their upcoming umpire will not be sufficiently qualified yet to umpire in their Division, will they still be allowed to enter the League? EW to respond.

**EW
ASAP**

Summer League

- 16 KH to put together list for Committee members at the Summer League each week to deal with:
- Picking out of 1st half positions
 - Timing
 - Collection of scorecards, position sheets
- But IF we have to ask for a little bit of help from spectators, it would be much appreciated.

KH ASAP

- | | | |
|----|---|-------------------------------------|
| 17 | Duty box has been put together – GL to bring to venue on 5/6, JH to take responsibility after that | GL 5/6/18
JH after |
| 18 | EW to send email to teams to remind them to bring bibs and a match ball | EW ASAP |
| 19 | Allocation of umpires for Summer League fixtures have been completed and sent out. However, some umpires are subsequently not available – AC to amend list and EW to send out | AC ASAP
EW ASAP |

Affiliations

Players who played up

	Affiliated to:	Played up to:	
MA	NU Amazons	NU Zodiacs	Transferred
KE	NU Amazons	NU Aztecs	Transferred
LH	Panthers Storm	Panthers Jets	PU TWICE
GE	NU Amazons	NU Zodiacs	
FW	NU Amazons	NU Zodiacs	re-set PU2
SP	NU Aztecs	NU Trojans	re-set PU2
BO	NU Aztecs	Schuco	transfer from club
FW	NU Amazons	Schuco	transfer from club
JOD	Chelbridge Arrows	Chelbridge Rockets	PU TWICE
HS	Chelbridge Rockets	Chelbridge Flyers	
PB	Chelbridge Rockets	Chelbridge Flyers	PU TWICE
DW	Chelbridge Rockets	Chelbridge Flyers	PU TWICE

- 20 Unfortunately, the Committee have spotted that KE played for NU Amazons and then played up to NU Aztecs, which is in contravention of Rule 3.2.1. This means that the game on 1/5/18 is now a draw, with a further deduction of 1 point to Aztecs

As this affects the final results at the bottom of the Championship, the Committee would like to apologise profusely to all teams. KH will email the affected team regarding this.

KH
ASAP

Umpiring

- | | | |
|----|--|--------------------------------|
| 21 | Playoffs all completed and all went well | |
| 22 | AC to put together list of how many new umpires we have had this season, for the AGM | AC
By 19/6/18 |

Duty

- 23 1/5/18
- **Hazeley:** Netters Diamonds v Chelbridge flyers cancelled by Flyers
 - **Woughton:** Misunderstanding re stoppage time – Cranfield Roses did not realise stoppage had been requested & given but it was
 - **Bletchley Leisure Centre:**
 - only 1 clipboard and score cards; LFJ took more scorecards on 8/5/18; JP to replace clipboard
 - injury in 2nd quarter of first match to LB GA
 - 3rd match – Duty sheet noted that umpires and captains agreed to cut game short due to late running (entered the sports hall late) and the last 2 quarters were 11 mins each, however the umpires confirmed after that the quarters were NOT cut down
- 24 8/5/18
- **Hazeley:**
 - LB Comets did not show up for duty (see Point X)
 - Match 1 - captains agreed to play with a neutral supporter scoring and timekeeping
 - KD of Chelbridge Jets covered duty for 9pm match – thank you !
 - ED (umpire) is not on umpire list so no number listed; JP has updated the list with her number (212)
 - **Bletchley Leisure Centre:**
 - injury to MK Ice centre, 30 seconds given
 - Panthers Storm cancelled 9pm match
- 25 15/5/18
- **Hazeley:** Lightning returned trophies – Duty team agreed to drop them off to a Committee member – thank you ! Need to order new timer
 -
 - **Bletchley Leisure Centre:** still missing one clipboard

JP for next season

JP ASAP

Other venue sheets not received yet

PR

- 26 SP & CDC to send list to website designer re penalties
- 27 CDC wants to change the background on the website as it shows a sports hall that is not set up for netball! CDC to liaise with website designer

SP / CDC ASAP

CDC ASAP

Results

- 28 SP to update the results re Point 20. Otherwise all up to date on the website & Facebook.
- 29 Netters Ice have stills not returned last year's Best Attack & Best Defence trophies, despite many emails to them. Please return the trophies ASAP or they will not be engraved in time for the AGM.
- 30 Netball United still have 1 trophy – SP to chase again. Please return the trophy ASAP or they will not be engraved in time for the AGM.

Treasury

- 31 All venues booked for next season
- 32 All venues paid for last season except Shenley – 1 week in May where we scheduled fixtures but the hall was not booked. We were allowed to use hall anyway but are unsure whether Shenley will charge us.
- 33 We are in credit with Bletchley Leisure Centre; GL to put credit in this year's accounts and deduct from next invoice
- 34 Lloyds are introducing a mobile app to scan cheques in July

GL
By 19/6/18

Venues

- 35 EW is on the Kents Hill list to be contacted by the new Kents Hill Park School re whether a Sports Hall will be available to hire
- 36 There have been many complaints about the heat in Bletchley Leisure Centre. Please can the Committee remind everyone that the doors must not be opened – once again, eggs have been thrown through the open doors.

GL ASAP

GL to contact BLC to see if anything can be done re the heat.

GDPR (General Data Protection Regulation)

- 37 Parental consent on behalf of under 18's (who will register as Umpires and/or Team Contacts), will be required
- 38 All Summer League personal data will be destroyed after Summer League ends
- 39 The League will no longer collect address information for its members as this is not required
- 40 All contact lists (Team Contacts / Umpires / Committee Contacts) will be sent out in Password-Protected files. A password will be sent separately. The Committee strongly advises all recipients to change the password and to ONLY store it electronically. The lists must then be destroyed at the end of the season.
- 41 EW to design a form for non-team-registered umpires to complete if they wish to umpire in MKINL & appear on the umpiring list. AC to send out to relevant umpires
- 42 In line with England Netball, the League does not need to specify a Data Protection Officer (DPO), so please disregard the part of Point 50 of the Minutes of 3/5/18 that refers to KH and JH being our DPO's.
- 43 JP to re-do player sign-in sheet so it complies with GDPR

EW ASAP
AC

JP
By 1/9/18

AGM

- 44 All proposals received were discussed; some are not constitutional so will be reviewed when the rules are reviewed, before next season.
- 45 The Committee were asked to consider electing a Safeguarding Officer. EW to respond as all clubs with under-18 players will already have a Safeguarding Officer. **EW ASAP**
- 46 EW to send out all remaining documentation by 5 June 2018: **EW by 5/6/18**
- Constitutional proposals
 - Agenda
 - League application form
 - Minutes from last AGM
 - Umpire registration form
 - Code of Conduct – each individual member must sign a copy, to be returned with the Master Signature Sheet by 30 Sept 2018
- 47 Refreshments will be provided at the AGM – KH and JH to go shopping **KH / JH 19/6/18**
- 48 Committee members to arrive at 6pm, teams / clubs can register from 7pm, AGM starts at 7.30pm
- 49 EW to send out map of how to get to school **EW ASAP**
- 50 JP will put together the presentation; committee to email their slides to her ASAP **All ASAP JP by 19/6/18**

AOB

- 51 Save the Date!
Netball United will be holding their annual Charity Tournament on Sunday 2 September.
CDC to put on Facebook **CDC ASAP**
- 52 LB Bombers & LB Comets will be in 2 different divisions next season; a LB Comets umpire has requested that games be allocated so she can provide cover for some LB Bombers game. The Committee apologises but will probably be unable to fulfil this request as the fixtures are very complicated with the current requests (e.g. for young teams to have earlier games)
- 53 LFJ proposed that umpiring fees were increased from £7 per match to £10 per match for the following Winter season, as she had had a few comments made to her during the season that all other Leagues paid £10 per match. 9 votes for, 0 against, 0 abstained, so this proposal was passed.

Next Committee Meeting

To be confirmed after the MKINL AGM

Appendix 1

MKINL Correspondence

May 2018

- Email from RC unable to locate fixtures – link to website emailed to RC
- Email from NB regarding returning trophies – advised to return to any committee member – SP organising their return
- AGM notice sent to all MKINL Members
- Email from SAS regarding possibility of late arrival to duty on 8th May due to road closure on M1
- Email from Panthers Storm conceding match against Inde Tech at BLC on 8th May
- Email from LB Comets apologising for not covering duty on 8th May at Hazeley, was covered by teams at venue and SP
- Email response sent to AT regarding umpiring conflict of interest email received. MKINL can confirm that an 8pm umpire was unable to cover the game so the 9pm umpire covered the 8pm match, AC then arranged for JK, International level Umpire, to cover 9pm game to enable it to go ahead.
- Email response sent to SZ (spectator) regarding concerns raised regarding player conduct/umpiring
- Email response sent to TI regarding email sent to MKINL detailed in April 2018 minutes.
- Email from player looking for a team, put in touch with a team looking for players.
- Email sent to all MKINL team contacts regarding play off dates
- Email regarding Korfbal tournament to be held by MK Korfbal sent to all MKINL members
- Email sent to all C Award Umpires asking them to contact AC with availability for Summer League if they would like some mentoring
- AGM notice and information sent to 8 potential new teams
- Email query from JT regarding play offs
- Email from LC requesting accident form – directed to England Netball website
- Email from player asking for more information about the league, information sent
- Request from ED that Division 2/3 playoff is at a later time as some of the team work late due to their shifts
- Email from DS asking when teams will find out if they are in playoffs, reply sent indicating that teams will be informed once all matches have been played
- Email sent to Chelbridge Flyers and Brackley Eagles confirming Prem/Championship playoff at 9pm on 15th May at Bletchley College
- Email from Ashmore regarding match deemed a friendly due to quarters being shortened by Umpire – forwarded to Chair as this may affect final position in division – Ashmore confirmed that the umpire did not shorten quarters in later email
- MKINL Minutes May 2018 sent to all MKINL members
- Email from parent looking for team for junior player – sent details of Netters, Netball United and LBYNC
- Change to email address received from AB, team contact list and umpire contact list updated and sent to all MKINL members.
- MK Netters Regional Trials flyer sent to all MKINL members
- Email from LB Comets asking when play off details will be finalised – confirmed Sunday 20th May once results are finalised and goals for and against averaged
- Email from MK Storm asking when play off details will be finalised – confirmed Sunday 20th May once results are finalised and goals for and against averaged
- Email from DS asking when play off details will be finalised - confirmed Sunday 20th May once results are finalised and goals for and against averaged
- Email received from player looking for a team – put in touch with a team looking for players
- Email from player looking for a team – put in touch with a team looking for players
- Email from player looking for a team – put in touch with a team looking for players
- Email sent to team contacts for Chelbridge Jets, VWG, Panthers Storm, Breezers, Olney 2 and MK Dynamos regarding play off times – 22nd May 2018 at Bletchley Leisure Centre

- Email received from LH regarding play offs – to be discussed at MKINL Committee meeting 31st May 2018
- Email received from LB Comets regarding play offs – response sent regarding point deduction applied (duty)
- Email from KS asking if they wish to enter a new team is it done at AGM – confirmed that is correct via email
- Email from LB regarding adding players to Summer League teams ‘on the night’ – forwarded to JH
- Email from MK Dynamos regarding umpiring for Summer League – forwarded to JH and AC
- Email from a parent looking for team for U14, sent details of MK Netters, Netball United and LBYNC
- Email from player (and sister) looking for a team, put in touch with team looking for players
- Email from player looking for a team, put in touch with a team looking for players
- Email from Futureprint regarding the fact they are playing on the night of the AGM, confirmed that they do need to attend the AGM to register and vote
- Email from LB regarding 3 weeks gaps between matches this season, forwarded to Chair and confirmed that it was the same for lots of teams
- Email reminder regarding Chalk Hills Tri-Counties Competition 2018/19 received, forwarded to all MKINL members
- Email from GL asking for the deadline for pulling out of the league – to be discussed at MKINL Committee meeting on 31st May 2018
- Email from DB regarding Summer League fixtures – forwarded to JH and AC