

Minutes
MKINL
Committee Meeting 29/11/18

Present:

Katrina Hird	Chair	<i>KH</i>	Sara Parsons	Results	<i>SP</i>
Jane Halsey	Vice Chair	<i>JH</i>	Claudette DaCosta	PR	<i>CDC</i>
Nicola Renson	Secretary	<i>EW</i>	Audrey Castle	Umpiring Secretary	<i>AC</i>
Lynne Foster-Jones	Treasurer	<i>LFJ</i>	Gemma Loud	Venues	<i>GL</i>

Apologies:

Julia Pearse	Duty	<i>JP</i>	Hayley Sinclair	Affiliations	<i>HS</i>
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Committee Objectives

- Continue with timely communications
- To be consistent & transparent
- Aim to have fewer disciplinaries
- Make headway with umpire communication
- All Committee members to continue with their hard work in their individual roles

Action
(who / date)

- | | | |
|---|---|----------------|
| 1 | KH welcomed all members to the meeting. | |
| 2 | The Committee sends HUGE Congratulations to JP who gave birth to a very cute baby boy recently – we look forward to meeting the latest addition to our netballing family! | |
| 3 | Our Minutes Secretary, TI, resigned from the Committee on 28/11/18. The Committee would like to send our Congratulations to TI on her appointment as Team Manager for the Mavericks Under 19 squad. JH to get password from TI for GMAIL account | JH ASAP |
| 4 | The Committee would like to welcome LFJ as Treasurer from 29/11/18. SB resigned from the position in August 2018 for personal reasons (this was omitted from the 27/9/18 minutes in error) and GL has kindly covered the role & will continue to do so until all relevant items have been handed over to LFJ. Thank you GL! | |
| 5 | The Committee apologies unreservedly for the delay in publishing the Minutes from the meeting held on 25/10/18. Due to holidays, the draft Minutes were only circulated on 25/11/18 and as there are changes to be made, they will be published as soon as possible | KH ASAP |

Items still outstanding from previous meeting

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| 6 | Due to timing issues with the October minutes, these will be updated at the next meeting |
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Correspondence

- 7 Email recd from **Milton Keynes Council**, who are bidding for European City of Sport status for 2020. They are hosting Corporate Games in March 2019 and want to include netball. The Games will be primarily organised by an external organisation and do MKINL want to be involved? NR to respond and say yes! And also let them know how MKINL works and to ask for further information re how we can be involved

NR
ASAP

- 8 Emails have been recd from **Fusion** and **Amazons** regarding the smaller number of teams in Division 3 (8) compared to the other divisions (who each have 10) and the resulting reduced number of games in comparison, which has unfortunately been exacerbated by games being cancelled and by Ousedale cancelling our court time on 11/12/18 and 18/12/18.

Unfortunately venue and game cancellation is rarely within the Committee's control but we apologise for this and will look at the split between divisions next season with the aim of ensuring a fairer split.

Both teams requested that the Committee consider a part refund as Division 3 has less teams. The Committee advises that as match fees are paid for on a game-by-game basis, Division 3 teams are paying less in match fees than the other Divisions. The Committee did vote on whether to refund part of the Entrance fee and all present voted to NOT refund any of the Entrance fee, as this fee is an Entrance fee only and does not guarantee the number of games. It would also set an unwanted precedence moving forward.

The Committee is currently looking at adding additional venues (see Venues section) and potentially replaying some of the cancelled matches (even if they don't affect the end of season positions / POM awards), especially in Division 3.

NR to send emails to both teams.

NR ASAP

- 9 SA of **Cranfield Roses** emailed regarding matches being filmed. If a match is being filmed, please can this be noted on the Duty Sheet. It was also noted that the recent email regarding filming had omitted to mention that written permission needs to be obtained in advance from all players, umpires and spectators and sent to the Committee (as per GDPR rules). NR to re-send email to confirm this

NR ASAP

- 10 RC of **Time Systems** emailed regarding the MK Ballers v Netters Embers game played on 27/11/18. The Committee would like to remind all teams that Supporters should show the same good sportsmanship as is expected of the players. However, it is the umpires' responsibility to control the match and apply the relevant Game Management Principles to both the players and the Team bench (this includes spectators).

Can we also remind everyone that Team Benches should **only** be situated at the left-hand goal third (as you face at the court) and **not** located where the Umpire's will be running the line.

- 11 AB of **Leighton Buzzard** emailed regarding LB Comets being on duty at Ousedale on 20/11/18 and the Duty Box being stored in a hallway cupboard; can we have the box stored at Reception please? – see Venues Point 49

Can we please take this opportunity to remind all teams that **Duty Teams at Bletchley College and Ousedale need to arrive at the venue 10 minutes before the start of the first match**, as they will need to get out the Netball Posts and locate the Duty Boxes in good time. GL to put together an email re this & send to NR for circulation

GL / NR ASAP

- 12 We have had lots of queries as to when the 2nd half of the fixtures will be published. Dates have only just been confirmed for all venues and we can now advise that games in 2019 will commence on 8/1/19. KH will publish the fixtures by Friday 21 December 2018 at the latest

KH
By 21/12/18

- 14 NR to send the additional request re fixtures to KH ASAP

NR ASAP

Summer League

To be discussed at the next Committee meeting

Affiliations

Players who played up

	Date	Affiliated to:	Played up to:	
AB	23/10/2018	Panthers Storm	Panthers Jets	
SA	30/10/2018	Panthers Onyx	Panthers Storm	
RG	30/10/2018	Netters Blaze		
CS	30/10/2018	Olney 2	Olney 1	
SA	06/11/2018	Panthers Onyx	Panthers Storm	PU 2
JT	06/11/2018	netball united Aztecs	netball united Trojans	
KJ	06/11/2018	netball united Aztecs	netball united Trojans	PU 2
LA	06/11/2018	netball united Aztecs	netball united Trojans	
EG	13/11/2018	Olney 2	Olney 1	
LA	20/11/2018	netball united Aztecs	netball united Trojans	PU 2
MC	20/11/2018	netball united Aztecs	netball united Trojans	
WD	20/11/2018	Chelbridge Rockets	Chelbridge Flyers	PU 2
LH	20/11/2018	Chelbridge Rockets	Chelbridge Flyers	
SR	20/11/2018	Panthers Onyx	Panthers Storm	

- 15 Nothing further to report on Affiliations

Umpiring

- 16 The Umpiring List was updated on 26/11/18
- 17 Congratulations to SA of Cranfield Roses for being successfully assessed and approved for umpiring in the Premier Division – well done!
- 18 All potential umpires have been contacted regarding the Into Officiating Award
- 19 All current Beginner umpires have been contacted regarding the need to either take the Into Officiating award or the C Award, before their Beginner qualification expires
- 20 There is now a Theory paper for the Into Officiating awards and all new applicants will be required to sit the paper before taking their Practical test

CDC to put Into Officiating application form on FaceBook and website – payment is £15 payable by cheque to MKINL (cheque preferred as cheque will not be cashed until test has been arranged). £10 is for the assessor and £5 is payable to England Netball re admin costs

CDC ASAP

- 21 NR to send any new umpires the GDPR form so they can register as an umpire for our league and receive communications. **NR ASAP**
- 22 Please note that the AC's email address has been incorrectly entered on some League documentation – it is mkinlumpiringsecretary@gmail.com . NR to update documentation, CDC to check website **NR/CDC ASAP**

Duty

- 23 **23/10/18**
- **Bletchley College:**
 - Problem with access – no reception staff available to open door, players coming in via fire exit during play and then waiting on the side of the court – please can we remind all umpires and duty team members to go & wait in the corridor if coming in through the fire exit
 - £5 in coins left on bench after match; NR picked up and took to the committee (discussed at 25th Oct committee meeting)
- 24 **30/10/18**
- **Hazeley:**
 - Netters Flames v Netters Diamonds game played as a friendly as umpire did not turn up – Brackley Eagles to be deducted points as per the rules
 - **Bletchley College:**
 - Delay to matches due to no caretaker to change courts from basketball and set up for netball; duty box & scoreboard mislaid for short while as well
 - Panthers Onyx player left court during last quarter with suspected dislocated thumb. Please complete the Accident Forms available on the England Netball site if required
- 25 **6/11/18**
- **Shenley:**
Injury to Panthers Storm player – substituted in quarter 2; please complete the Accident Forms available on the England Netball site if required
 - **Hazeley:**
 - Breezers Coach asked for the following note to be made; SAS GA deliberately elbowed Breezers GD
 - SAS asked to note; Breezers Coach on the sideline was commenting on SAS's play. Personal comments were made throughout the match towards SAS players. Was left to the umpires to manage it during the match.
 - Longville Ladies filmed the match for A Level assessment. No objection from umpires or Zodiacs, who had an under 18 player. See Point 9
- 26 **13/11/18**
- **Shenley:**
Floor markings poor, lighting very poor and affecting eyesight – GL to have a word with venue **GL ASAP**
 - **Ousedale:**
No batteries for stopwatch – JP to replace battery **JP ASAP**
 - **Bletchley College:**
Duty box was locked in office at reception, duty team had to wait for someone to get it out for them; no posts had been put up either, had to ask Caretaker

27 **20/11/18**

- **Ousedale:**

One football net was not hanging on the wall and net was trailing behind the netball goal – hazard to players. Duty teams are reminded that they need to contact the school reception if they cannot tie back the football nets properly

- **Bletchley College:**

Lighting late on court by 1 minute, Longville Ladies spectator filming but got permission from umpires and both teams – see Point 9

28 Change Treasurer envelopes in duty boxes to LFJ's address

**JP
By 8/1/19**

29 New scorecards to be printed for January with space for captains to sign on back

**JP
By 8/1/19**

30 Bell and timer replaced at Shenley by JP

31 Copy of rules put into duty box at Bletchley College by JP

PR

32 CDC has organised the Summer League prizes and the deposit for the Committee Christmas meal – thanks CDC !

33 CDC to put Into Officiating application form on FaceBook and website – payment is £15 payable by cheque to MKINL (cheque preferred as cheque will not be cashed until test has been arranged). £10 is for the assessor and £5 is payable to England Netball re admin costs

CDC ASAP

34 CDC needs photos for the Newsletter – please can everyone send her one ASAP

**All
ASAP**

35 Umpiring polo shirts – the Committee decided to look into these as some umpires said they did not have a white top and the MKINL Rules now say that umpires must wear a white top. The idea is to offer every existing umpire a white top and then to give a new top to every newly-qualified umpire going forwards.

However, the current samples are too heavy. JH to send CDC details of training shirts originally suggested to SB back in September.

JH ASAP

LFJ noted that some umpires will not wear a top with sleeves due to overheating!

Results

36 All up to date on the website & Facebook.

Treasury

37 No interest was shown by any member in the Treasurer position (closing date was 31/10/18)

38 GL has been covering the position since the previous Treasurer left in August 2018 – thanks GL!

- 39 GL noted that there has been minimal chasing of late payments this season – thanks to all Teams for paying so promptly
- 40 All venues are paid to date
- 41 GL to email all cashbooks to LFJ – current cashbook is balanced to the bank but the Statement of Accounts needs to be looked at
- 42 LFJ to check whether her online banking sign-on still works (GL has given LFJ her renewal card as it appears her online access was never cancelled but still needs to give LFJ a card reader)
- LFJ also to check whether previous Chair still has access (Chair was removed as signatory from account but renewal card was posted to GL) and to confirm signatories and Internet Banking users
- 43 GL to give LFJ log-on for GMAIL account so LFJ can see if she can access it from work. If not, LFJ will use her work email address. & GL will put auto-forward on
- 44 GL to set up December payments to give LFJ time to settle in / get access to Internet Banking
- 45 GL to pass Treasury paperwork to KH by 10/12/18 so KH can give to LFJ on 11/12/18
- 46 GL to email all venues (cc LFJ) to confirm that LFJ will be dealing with payments from Jan 2019
- 47 LFJ to send her contact details to the Committee
- 48 GL noted that Cheques rec'd can now be “deposited” into our bank account via the Lloyds App – LFJ to look into when she gets up to speed with everything

**LFJ ASAP
GL ASAP**

LFJ ASAP

GL ASAP

**GL
By 31/12/18**

**GL
By 10/12/18**

**GL
By 31/12/18**

LFJ ASAP

LFJ ASAP

Venues

- 49 GL to contact Ousedale – Duty Box needs to be stored at reception please
- 50 MK Academy is a brand-new, additional venue from 11/12/18 and is booked until end of May 2019 – well done GL for finding a new venue! Two games will be played each night at MK Academy (it is booked from 7.30 – 9.30) and teams will be required to provide an umpire for the other game.
- JH to buy new duty box
 - GL to take duty box to venue
 - SP to get scoreboard from JP
- 51 Hazeley cancelled our booking for 18/12/18 and then (under pressure from GL) reinstated it – KH to reinstate the original fixtures for Hazeley (KH to email the teams involved ASAP) and to contact other teams to see if they can fill the 2 game slots at MK Academy that are now available
- 52 GL to continue chasing Kents Hill re availability

**GL
By 8/1/19**

**JH ASAP
GL 11/12/18
SP ASAP**

KH ASAP

GL ongoing

- 53 St Pauls is now available on a Tuesday night but the court surround is very small so currently not a good option
- 54 GL to contact school in Winslow that is available on a Tuesday night – regional games are currently played there and the court is said to be of a very good standard **GL ASAP**
- 55 GL to contact Bletchley College re change to next Committee Meeting date **GL ASAP**

AOB

- 56 NR to send out an email to find a replacement Minutes Secretary. If you would like to help out, please email JH at mkinlvicechairman@gmail.com by close of play on Friday 21 December 2018 **NR ASAP**
- 57 JH to arrange flowers for JP – £30 spend agreed by all present **JH ASAP**
- 58 The definitions for Fairplay are to be re-looked at & re-done for January **All
By 8/1/19**
- 59 There was discussion & feedback re the scoring of umpires for the Golden Whistle awards. The committee noted that there have been practically no written complaints about umpiring since the scoring was introduced. It was therefore felt that the scoring needed to continue for the rest of this season and then a vote on whether to continue with it, should be taken at the next AGM.
- As there is one award per division, it was felt that the fairest way of determining the winners was to take an average score per umpire and put each umpire in the Division that their affiliated team plays in, regardless of which division they actually umpired.
- SP to collate scores so far for umpires (although they won't count towards the awards until the games from 4/12/18 onwards) and circulate to the Committee for comments **SP ASAP**

Next Committee Meetings

10 January 2019

31 January 2019

Appendix 1
MKINL Correspondence

November 2018

- Email to all Team Contacts Re: Treasurer Role
- Email to all Umpires Re: Umpire Award
- Email from AB (Leighton Buzzard) Re: signed master signature paperwork
- Email from HC (MKL Sapphires) Re: match score vs Brackley – response sent and amended
- Email to Inde Tech Re: Appeal for non-attendance of umpire
- Email to Panthers Re: Appeal for points deduction for affiliation
- Email to Breezers Re: Appeal for points for deduction for affiliation
- Email from KR (MK Flames) Re: Umpire Award- response sent
- Email from CW (Dragons) Re: Umpire Award – response sent
- Email from JP (Brackley) Re: signed master sheet and code of conduct
- Email to relevant Team Contacts Re: Match cancellation Ousedale 11th and 18th December
- Email from CH (Breezers) Re: player transfer – response sent
- Email from RL (Amazons) Re umpire for match – response sent
- Email from NBNA Re: venues – response sent
- Email from VC MK Council Re: Corporate Games – to be discussed
- Email from SF (Storm Netball Club) Re: new player
- Email from EMc (Ashfold School) Re: netball coach positions – response sent and info forwarded to members
- Email from GR Re: results from last season – response sent
- Email from SH (Chelbridge) Re: Umpiring – response sent
- Email from Chelbridge Stormbirds Re: contact details – response sent
- Email from Fusion Re: cancelled matches – forwarded to committee to discuss
- Email from Breezers Re: email address for contacts
- Email from SS (Longville Ladies) Re: team photograph – response sent and forwarded to MKINLPR
- Email sent to all Team Contacts Re: match cancellations at Ousedale
- Email from Storm Netball Club Re: fixtures for second half of season – response sent
- Email from MK Dynamos Re: new player and affiliation – response sent
- Email from Lightening Re: fixtures for second half of season – response sent
- Email to all Team Contacts Re: updated umpire list
- Email to all Team Contacts Re: photography
- Email to all Team Contacts Re: Duty at Ousedale and Bletchley College
- Email from LBYNC Re: Junior/Youth Tournament
- Email from AB (Leighton Buzzard) Re: duty at Ousedale – response sent
- Email from SA (Cranfield Roses) Re: photography/filming – response sent
- Email from RC (Schuco) Re: umpiring at Hazeley – response sent
- Email from CH (Breezers) Re: updated umpire list – response sent